

Grants Committee Meeting

March 9, 2022

MINUTES

Members Present:

Susan Gruberman, Asst. Chairman
Richie Meile
Scott Greenwald
Ken Sharkey
Willie Dancy

Members Excused:

Stephen Reeb, Chairman
Roy Mosley, Jr.

Staff Present:

Rick Stubblefield, Executive Director

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Assistant Chairman Susan Gruberman called the meeting to order at 5:31 p.m. in the IGD Administrative Conference Room and took roll call.

Attendees rose and recited the Pledge of Allegiance.

Susan Gruberman asked if there were comments from the public on the agenda. There were no comments.

Upon a motion by Mr. Sharkey and a second by Mr. Meile the minutes from the February 9, 2022 Grants Committee meeting were approved unanimously.

Upon a motion by Mr. Sharkey, and a second by Mr. Dancy the letter from the Grants Committee Chairman to the County Board Chairman transmitting the payroll and expense claims for the month of February, 2022 was approved unanimously.

Upon a motion by Mr. Meile, and a second by Mr. Greenwald, the Check Register Summaries for the pay periods in the month of February, 2022 were approved unanimously and placed on file.

There were no questions concerning the Community Services Group and the reports were placed on file.

There were no questions concerning the Community Development Group and the report was placed on file.

There were no questions concerning the Workforce Development Group and the report was placed on file.

Upon a motion by Mr. Sharkey, and a second by Mr. Dancy, the Community Services, Community Development, and Workforce Development Group reports were approved unanimously and placed on file.

Resolutions

- A. Assistant Chairman Susan Gruberman presented a resolution proclaiming the month of April 2022 as "Fair Housing Month" in St. Clair County. Rick Stubblefield noted it is the 54th Anniversary of the federal Fair Housing Law of 1968 that affirmed the right of every citizen to obtain housing of their choice regardless of race, color, sex, sexual orientation, gender, gender

identity, religion, national origin, disability, or familial status. Mr. Greenwald offered a motion to approve and Mr. Sharkey seconded the motion.

Assistant Chairman Gruberman called for a vote to approve; the motion was approved unanimously.

- B. Assistant Chairman Susan Gruberman presented a resolution proclaiming April 18th through April 22nd, 2022 as "St. Clair County Community Development Week". Mr. Meile offered a motion to approve and Mr. Sharkey seconded the motion.

Assistant Chairman Gruberman called for a vote to approve; the motion was approved unanimously.

Old Business

None

New Business

A. Director's Report

Rick Stubblefield stated IHDA is in the second round of the Rental Payment Program. He noted IHDA continues to process payments however the second round is moving slowly. The second round opened in December for applications and closed in January; to date only 55 applications have been approved for St. Clair County totaling \$375,000 paid out. St. Clair County has 1,700 applications submitted that are waiting for approval. Mr. Stubblefield stated the County remains fourth highest in the state for assistance paid out.

Mr. Stubblefield stated the BRP program, which assists individuals who qualify for SNAP with rent, will be ending as funds have been exhausted. He added there are areas that were unable to spend their funding; he hopes IGD will receive additional recaptured funds from those areas.

Mr. Stubblefield stated the new Weatherization Energy Auditor is doing very well as is the new CDBG Home Inspector that is crossing training for Weatherization; both have been attending training and have been scoring in the 95-100% range. The Energy Auditor hired mid-last year completed his classroom training last week; he also did very well.

Mr. Stubblefield informed members LIHEAP has offered positions to two new hires; one is a receptionist and one is an application intake-processor position. LIHEAP has been trying to fill both positions for quite some time; it has been difficult to find new employees.

Mr. Stubblefield stated CSBG numbers are slightly down from last year. He stressed it is not due to a lack of applications submitted, or lack of need, it is a result of applicants failing to submit the required documentation. Mr. Stubblefield explained applications are being mailed out; some individuals receive multiple applications, nothing is returned or it is returned incomplete. Staff follow up to request what is missing/needed and applicants do not submit the required documentation. He noted applicants can submit documents via email, pictures, fax, drop box, and/or mail.

Mr. Stubblefield stated Workforce Development has received another Apprenticeship grant; there are currently 137 individuals in apprenticeship programs at least 14 of whom are disabled veterans. He added another program will be starting, working with Challenge Unlimited and PC's for People, that will cater to individuals with developmental disabilities. Mr. Stubblefield expressed Lee Reese who replaced Matt Jones as Workforce Development Program Coordinator when Mr. Jones resigned to take a position in another workforce area is off to a great start.

Other Comments

None

Adjournment

Assistant Chairman Sue Gruberman entertained a motion to adjourn. On a motion by Mr. Sharkey, and a second by Mr. Greenwald, motion passed and Ms. Gruberman adjourned the meeting at 5:40 p.m.